



**Perry Hall Middle School PTSA**

**Agenda – General Membership Meeting**

**April 16, 2024, 7pm**

Welcome & Introductions

Tiffany Watts

March Meeting Minutes Approval

Petrandra Simmons

Treasurer's Report

Jennifer Stump

Principal's Report

Ms. Perry

Teacher Liaison Report

Student Council Report

Committee Reports

- Color Run
- Teacher Appreciation Week
- Red Bags
- Spring Flower Fundraiser
- Restaurant Nights
- Reflections
- Golden Scholars

Jen Brotzman/Exec Board  
Michele Clements/ Beth Eder  
Leslie Zink/Jen Stump  
Jen Stump  
Beth Eder  
Mary Boehl/Tiffany Watts  
Tiffany Watts

Old Business

- By-Laws
- Charity Exemption/Filing
- Bengie's Read-A-Thon

Await word from Free State  
Tiffany Watts; Await word from State of Maryland  
Beth Eder

New Business

Questions/Answers

Exec Board

Adjournment

Exec Board

Next & LAST Meeting: May 21, 2024, 7pm





**PMHS PTSA GENERAL MEETING  
MEETING MINUTES  
4/16/2024 at 7pm**

**Meeting called to order by: Tiffany Watts at 7:02pm**

**Welcome & Introductions**

- Lisa Perry (Principal) Connie Kneavel-Fisher (Reading teacher)
- Board members ... Tiffany Watts (President)
- Jennifer Brotzman (1<sup>st</sup> Vice President)
- Beth Eder (2<sup>nd</sup> Vice President)
- Jennifer Stump (Treasurer)
- Petrandia Simmons (Recording Secretary)

**March Meeting Minutes Approval (Petrandia)**

- 1<sup>st</sup> approval Michelle Clements
- 2<sup>nd</sup> approval Lisa Perry

**Teacher Liaison Report (Connie Kneavel-Fisher – Reading Teacher)**

- Benjie's information was shared with ELA teachers
- Tomorrow is the last day of ELA MCAP testing

**Student Council Report**

- Student Council Sponsor dance fundraiser on 4/19

**Treasurer's Report (Jennifer S)**

- See attached Treasurer's Report for April 2024

**Principal's Report (Ms. Perry)**

- 4/17 8<sup>th</sup> grade trivia night. First ever. If well received will do one per quarter
- 4/18 Deirdre O'Mara Celebration – Teacher of the Year.
- 4/19 Spring dance
- 4/24 4<sup>th</sup> quarter interims  
Texas Roadhouse fundraiser  
Spanish NJHS induction ceremony
- 4/26 Color Run (3hr early dismissal)
- 5/8 5<sup>th</sup> grade orientation 6-730pm
- 5/13 Tri-M induction
- 5/15 6<sup>th</sup> grade Camden Yards field trip
- 5/15 7<sup>th</sup> grade Bowling and Career Day ... Mr. Allen is looking for interested individuals to sign up. Anyone who wants to share information about their career
- 5/16 Chick-fil-a fundraiser  
BCPS Film Expo
- 5/17 Asynchronous Learning Day

6<sup>th</sup> grade Ravage Deli fundraiser

- 5/20 Orchestra concert
- 5/21 GTSR showcase
- 5/22 Band concert
- 5/29 Chorus concert

### Committee Reports

Color Run (Jen Brotzman)

- Friday 4/26 5-7pm, 5/10 rain date
- 7 sponsorships thus far
- 3 food trucks confirmed
- Registration is open...email sent out, posters around school, QR Code included, on Facebook & Instagram
- Volunteers needed, Sign Up genius link sent on email
- Ms. Perry sent out teacher-wide email during the meeting to hand out flyers to students (from 1A teachers)
- Contact: Jen Brotzman [jaefour1@gmail.com](mailto:jaefour1@gmail.com); 717-669-1679

Teacher Appreciation Week (Michele Clements/Beth Eder)

- Monday 5/6 – Friday 5/10
- Each day trying to plan something special ... 150 staff is plenty (realistic 120 staff)
- Donations via Share Way (Weis, Top Golf, Tea, BarkBox, Liberatore's, etc.) for daily prizes. One winner per day
- Donations via Gift Cards (Dunkin Donuts, Starbucks, Double-T Diner, El Salto, etc. suggestions)
- Monday: Pancake Breakfast, fruit
- Tuesday: TTB (Bagels) in AM, Coffee Truck in afternoon
- Wednesday: Pizza lunch from Dominick's
- Thursday: Donations...pastries, variety of foods throughout the day
- Friday: Safeway, grilled & fried chicken. Hawaiian rolls. Corn & green beans sides. Salad or sandwich option for vegetarians
- Tiffany will ask Jen S if it's okay to buy gift cards to raffle off (may be able to scale back on food if needed to stay within budget)
- Michelle needs volunteers to help daily. Will create a Sign Up Genius link to send out

Red Bags (Tiffany Watts)

- Will report next month

Spring Flower Fundraiser (Jen Stump)

- Will run for ~3 weeks, orders due on 4/26
- Flower pick up on 5/9 in the meeting room

Restaurant Nights (Beth Eder)

- Per Ms. Perry...School sponsored restaurants nights on 4/26 6<sup>th</sup> grade Ravage Deli, 5/10 8<sup>th</sup> Ravage Deli, 5/17 6<sup>th</sup> Ravage Deli
- Cold Stone & Friendly's scheduled in June
- Potentially Dominics in May
- Per Ms. Perry suggested to consider scheduling restaurant nights on same evening as the concerts

### Reflections (Tiffany Watts)

- Ceremony took place on 4/7
- Art will be showcased same night as GT Art Show

### Golden Scholars (Tiffany Watts)

- 3<sup>rd</sup> quarter honor roll certificates will go out on Friday
- FALS students are helping
- Working on plan to correspond with mailing out report cards for 4<sup>th</sup> quarter

### Scholarships (Misha Young)

- 2, \$1000.00 scholarships
- Scholarships are open. Deadline is 4/30, may be able to extend by a week
- Any student that attended PHMS can apply
- Guidance offices have expressed their Thank You
- 4 schools confirmed they have posted it; the word is getting out
- Application is digital this year
- Transcripts can be mailed to school, stamp on seal, official or unofficial
- Last year we had 23 applicants, the hope is 30-35 this year
- Misha needs at least 3-5 readers; a rubric is established for guidelines. Tiffany & Petrandra volunteered thus far

### Old Business (Tiffany)

#### By-Laws

- Awaiting word from Free State, submitted 10/2023

#### Charity Exemption/Filing (Tiffany Watts)

- PTSA was late in filing. It has been submitted, waiting to hear back

#### Bengie's Read-A-Thon (Beth Eder)

- Student has to read for 20min/day for 30 days

### New Business

- PTSA needs a treasurer for next year!
- 1yr term
- Likely need to vote them in, in May's meeting

### Questions & Answers:

#### Adjournment

Motion to adjourn was made at: 7:51pm by Tiffany Watts

Motion 1: Beth Eder

Motion 2: Jennifer Brotzman

**Next Meeting: May 21, 2024, at 7pm TBD due to GTR Art Show**

Meeting Minutes prepared by: Petrandra Simmons



**Treasurer's Report**

Tuesday, April 16, 2024  
2023-2024 School Year

Perry Hall Middle School PTSA

Balance as of 3/05/2024: \$ 21,888.73  
 Receipts: \$ 17,841.50  
 Disbursements: \$ (671.36)  
 Balance as of 04/05/2024: \$ 39,058.87

	Reporting Period	Total to Date	Budget	Notes
<b>Balance to start 2023-2024:</b>			\$ 18,912.42	
<b>Receipts:</b>				
1. Memberships		\$ 3,290.00	\$ 2,000.00	
2. Donations		\$ 1,535.00	\$ 2,600.00	
3. Fundraising		\$ -	\$ 10,500.00	
a. Misc item sales		\$ 118.00	\$ 400.00	
b. Winter Greens Fundraiser		\$ 126.00		
c1. Color Run - participant registrations	\$ 200.00	\$ 200.00		
c2. Color Run - community donations		\$ -		
d. Resturant/Retail % Back		\$ 589.39		
e. Book Fair				
f. Spirit Wear		\$ 1,102.00		
g. Box Tops		\$ 55.50		
h. Weis 4 School				
i. Fund A Day Calendar Fundraiser	\$ 1,716.00	\$ 1,716.00		
4a. Hershey - Music in the Parks	\$ 13,943.75	\$ 22,829.75		
4b. Hershey - Music in the Parks - Joe Corbi	\$ 1,981.75	\$ 1,981.75		
5. Scholarship Match			\$ 500.00	
<b>Total Receipts:</b>	\$ 17,841.50	\$ 33,543.39	\$ 34,912.42	
<b>Disbursements:</b>				
<b>Organizationl Expenses:</b>				
6. State & National Dues		\$ (90.00)		
7. PTA Council Dues (\$4.25 / member)		\$ (1,678.75)		
8. PTA Publications				
9. Insurance				
<b>Total:</b>	\$ -	\$ (1,768.75)	\$ (1,000.00)	
<b>Operating Expense:</b>				
10. Supplies/Postage		\$ (40.53)		
11. Committees				
12. Website costs		\$ (289.00)		
13. Bank Charges/Fees/Taxes		\$ (3,297.55)		
<b>Total:</b>	\$ -	\$ (3,627.08)	\$ (1,100.00)	
<b>PTA Objectives:</b>			\$ (8,850.00)	
14. Parent Programs		\$ -		
a. Coffee & Tea with the AP		\$ (59.22)		
15. Red Bag	\$ (179.97)	\$ (332.68)	\$ (1,350.00)	
16. Golden Scholars		\$ (226.20)		
17. Scholarships		\$ (2,000.00)	\$ (2,500.00)	
18. Student Activites				
a. School Movie License		\$ (840.00)		
b. Social Needs Closet		\$ (496.30)	\$ (500.00)	
c. Cyber Sensible - Online Safety		\$ (1,350.00)		
19. PHMS School/Staff Appreciation				
a. Back to School Breakfast		\$ (715.65)		
b. Teacher Appreciation	\$ (141.20)	\$ (273.20)	\$ (2,100.00)	
c. Bus Driver Appreciation	\$ (195.99)	\$ (195.99)	\$ (350.00)	
d. Front Office Holiday Thank You		\$ (82.36)	\$ (100.00)	

e. Professional Admin Day			\$	(250.00)		
f. SROs Appreciation Gifts	\$	(36.95)	\$	(36.95)		
20. Hershey - Music in the Parks (refunds)			\$	(232.00)	FY23 refunds that posted during FY24	
<b>Total:</b>	\$	<b>(554.11)</b>	\$	<b>(6,840.55)</b>	\$	<b>(16,000.00)</b>
Fund Raising Expenses:						
21. Misc Items for Resale						
22. Color Run						
23. Resturant/Retail % Back						
24. Book Fair						
25. Spirit Wear Costs			\$	(895.00)		
26. Winter Greens Sale			\$	(87.50)		
27. Joe Corbi sale for Hershey	\$	(117.25)	\$	(117.25)		
28. Misc fundraiser support costs			\$	(60.81)		
<b>Total:</b>	\$	<b>(117.25)</b>	\$	<b>(1,160.56)</b>	\$	-
<b>Carryover:</b>				\$		<b>(16,812.42)</b>
<b>Total Disbursements:</b>	\$	<b>(671.36)</b>	\$	<b>(13,396.94)</b>	\$	<b>(34,912.42)</b>

*Jennifer Stump*

Jennifer Stump  
Perry Hall Middle School  
PTSA Treasurer