



PMHS PTSA GENERAL MEETING

MEETING MINUTES

9/19/2023 at 7pm

Meeting called to order by: Tiffany Watts at 7:02pm

Executive Board Members:

1. Tiffany Watts (President)
2. Jennifer Brotzman (1st Vice President)
3. Beth Eder (2nd Vice President)
4. Jennifer Stump (Treasurer)
5. Petrandia Simmons (Recording Secretary)
6. Taylor Blades (Corresponding Secretary)

Welcome & Introductions

- School phone # 443-809-5100
- Board members introduced
- The purpose of PTSA is to support the school. School phone # shared

May Meeting Minutes Approval (Tiffany)

- May meeting minutes were distributed and reviewed. Minutes approved. Motion 1 Beth Eder. Motion 2 Jen Brotzman

Treasurer's Report (Jennifer)

- Reviewed balance as of 7/5/2023 that was carried over from previous PTSA as compared to current balance as of 9/5/2023
- Checks cashed were written in prior FY but posted in current FY (Scholarships, Music in the Parks refunds)

President's Report (Tiffany)

- Budget: Current PTSA does not know official spending from previous PTSA. Approximations for committees have been created
- Back to School breakfast, spent ~\$700.00 (included food, drinks, spirit wear, mugs, etc.)
- Red Bags for students who are nominated by their teachers, occurs monthly (snacks, stress balls, etc.) ~\$350.00/yr. in snacks, \$1000.00/yr. for giveaway's
- Scholarships ~\$1500.00
- Teacher Appreciation Week \$2100.00
- Color Run last year was in the Fall, will be in the Spring 2024. No cost, secured donations for all expenses. Profited ~\$7000.00
- Bus Driver Appreciation ~\$350.00
- Front Office Holiday Thank You ~\$100.00
- Professional Admin Day ~\$250.00
- Reviewed governance: Council dues \$15.00/yr., Free State \$2.00, National PTA 2.25 per membership
- Music in the Parks. Noted that we fund Dillon bus insurance. We have 3 insurance certificates for \$1000.00 each. 2 for Dillon and 1 for another company. It's unclear at this time if all 3 are Music in the Parks, another event? TBD

- Website host ~\$341.00/yr.
- Aim insurance (covers PTSA events) \$226.00/yr.
- Movie license \$840.00/yr.
- Potential new spending: Golden Scholars (Ms. Perry's request). Social Work Closet (Ms. Krick's request). 6th grade AP project (Ms. Savage's request). Special Ed attendance awards (Mr. Aiello's request). Family Heritage (Beth Eder request), team up with Diversity Club at PHMS. Provide planners for 7th & 8th graders (provided for 6th grade). (Tiffany Watts' request).
- Revenues: Donations, memberships, Color Run and potentially a Book Fair for this year. Our goal is to grow membership.
- Treasury report and last year's rough budget was distributed for review
- Question: Dues for Family Memberships/Business Memberships with relation to Free State fee
- Motion to approve the budget: Motion 1 Jennifer Brotzman. Motion 2 Michael Turner

Memberships (Beth)

- We currently have 3 business memberships
- Currently have 131 memberships. Surpassed last year's
- Currently holding a membership contest per class (pizza party, homework pass).
- Encouraged to build individual, family and business memberships
- Beth asked members to talk to their kids if interested in buying 'croc' charms to see if it would be worth selling at lunch time. Member suggested involving home rooms to survey students
- Encouraged to 'like' PTSA FB page, shared email: presidentphmsptsa@gmail.com
- Book Fair, Beth has a passion for it and would like to bring that to middle school. A member also inquired about the event. Currently the librarian hosts 1-2 book fairs per year, but currently PTSA is not involved.

Committees

- Committee sign up sheet passed around to members

Principal Admin & Teacher Report (Mr. Aiello & Ms. Lindsay)

- Fall pictures 9/19 & 9/20, make-up dates unknown at this time
- 6th grade movie night 9/22. Ms. Morningstar is the liaison, lmorningstar2@bcps.org
- No school on 9/25 Yom Kippur
- First quarter interim 9/29 on Schoology
- Cross country regional event 9/30 9am
- 6th grade tie-dye 10/5 & 10/6
- Magnet open house on 10/4 from 6-7p at PMHS cafeteria. Jeff Robinson & Stephanie Finney are the 8th guidance counselors. Open to all students, not just 8th grade
- Regional magnet on 9/30 in Hunt Valley
- Per member: Group on Schoology. Per Jennifer: Application information night for 8th grade at Kenwood 6-730p and 6th & 7th grade field trips in the Fall, TBA
- 8th grade field trip to DC museums on 10/19, permission slips will be going home soon
- Ms. Lindsay is the yearbook advisor; information will come out soon to order yearbooks
- Attendance incentive is quarterly, students who meet attendance rate of 95% will earn a movie day, ideally on a Friday. Will want help from the PTSA. Awaiting approval from guidance counselors. School Nurse, Ms. Wilen is the contact for dietary restrictions: email is swilen@bcps.org

New Business

- Restaurant Night at Ledo's 10/24 5-9p
- PTSA is working on getting our memberships into Give Backs (formerly known as Member Hub)

Spirit Wear

- Forms for PTSA spirit wear will be sent out via homerooms if we can. Ms. Perry will email. Will also be on website. Each grade 6th, 7th, 8th also does their own spirit wear to support their own grade functions

By-Laws

- Standard By-laws from Free State
- Ours expired as of 2019, last approved in 2018
- Reviewed outline of the By-laws: Executive Board Members, roles of members, committee chairs. We decided on a 1yr term but encouraged to sign up for a 2nd year, board term will be for 2yrs, needs to be at least 2 general membership meetings/yr., 5 members to do a quorum, 2 delegates to go to council meetings that will be elected in May.
- Official name is Perry Hall Middle School PTSA Incorporated
- Motion to approve the By-laws: Motion 1: Abigail McGrath, Motion 2: Jill Cherundolo

*Follow-Up:

- ✓ Tiffany will find out if fees per membership types are flat fees or sliding scale – *(answer at next meeting, \$4.25 total per membership, regardless of type. \$2.00 to state and \$2.25 to National. Explain that PTA members pay dues to their local unit, at an amount set by that PT(S)A. Each member's dues include a Free State PTA portion (\$2.00 per member/year) and a National PTA portion (\$2.25 per member/year); thus, each local unit remits dues in the amount of \$4.25 per member)*
- ✓ Parent asked if a homework pass could be the reward for membership contest, find out if this would be approved by administration

Next Meeting: October 17, 2023 at 7pm

Questions:

- When will the agenda for the next meeting be provided? 1 week before meeting
- Will newsletters go to just members or everyone? Members
- Do we require the restaurants for restaurant night to sign on as business memberships? Our goal is to partner with businesses. We've shared our 3 business memberships on FB. Rolling Grill is willing to sponsor a Sprit Night (member: Michelle). DeNiro's as well (member: Buddy Redmer).
- Is the Print Shop to assist teachers in addition to PTSA use? Currently teachers aren't utilizing the help and don't seem to need it. Ms. Perry gave permission for PTSA use.
- Can there be a list of clubs that show all the dates/seasons of the club? Ms. Lindsay will look into it. There is a list but not sure if it's going to be published (mainly for safety reasons). Ms. Lindsay will look into sharing that information.
- Is there a committee to assist with the Social Work closet? Added to the committee list
- What are Red Bags? Teachers provide referrals, FALS (Functional Academic Learning Support) organizes the bags and delivers them to the students
- What is Reflections? National PTA program, Arts program, Tiffany has a flyer. Would like to incorporate it

Adjournment

Motion to adjourn was made at: 8:06pm by Tiffany Watts

Motion 1: Jennifer Brotzman

Motion 2: Abigail McGrath

Meeting Minutes prepared by: Petrandia Simmons